

DIXIE SCHOOL DISTRICT

380 Nova Albion Way
San Rafael, CA 94903

Please make sure all copies are legible.

GIFTS RECEIVED BY SCHOOLS	
School: <u>Dixie School District</u>	Date: <u>May 8, 2019</u>
Principal:	
Gift and purpose:	
<u>Office furniture set</u>	
Date Received:	Value: <u>\$1,300.00</u>
Contributor: <u>Ten Hanley</u>	
Address: <u>100 Alder Ave.</u>	
<u>San Anselmo CA</u>	
<u>Tax ID # 68-0194378</u>	
IF EQUIPMENT, PLEASE FILL OUT BELOW FOR INVENTORY CONTROL*	
	FOR OFFICE USE ONLY
MAKE/DESCRIPTION:	Tag #
MODEL#: SERIAL#:	
MAKE/DESCRIPTION:	Tag #
MODEL#: SERIAL#:	
MAKE/DESCRIPTION:	Tag #
MODEL#: SERIAL#:	
MAKE/DESCRIPTION:	Tag #
MODEL#: SERIAL#:	

* This information will be used to assign an inventory tag. You will be sent the pink copy of this form with the number of the tag to attach to the item. Please identify each item (such as: keyboard, monitor, CPU, etc.) separately by make, model and serial number. Additional forms may be used if more space is needed.

DISTRIBUTION:

White: Superintendent's Office

Yellow: Business Office

Pink: Returned with Inventory Tag Number(s)

FOR OFFICE USE ONLY

BOARD ACCEPTANCE DATE: / /