

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
DIXIE SCHOOL DISTRICT**

May 14th, 2019

District Office

380 Nova Albion Way

San Rafael, CA

94903

Closed Session 6:00

Open Session: 7:00

Attendance

Trustees

Brad Honsberger

Alissa Chacko

Marnie Glickman

Megan Hutchinson

Brooks Nguyen

Administrators

Dr. Jason Yamashiro – Superintendent

Tanya Michel – Chief Business Officer

Call Meeting to Order

The regular meeting of the Board of Trustees of the Dixie School District was called to order by Mr. Honsberger at 7:00 at the Dixie District Office. A quorum was present.

3.1 Pledge of Allegiance/Patriotic Salute

A student led the Trustees in the pledge of Allegiance.

3.2 Announcement of Any Reportable Action Taken in Closed Session

There were no reportable actions taken during closed session.

3.3 Approval of Open Session Agenda

Motion: Ms. Glickman motioned to approve the open session agenda

Second: Ms. Nguyen seconded

Ms. Mary Jane Burke Superintendent of Marin County Schools announces that the Marin County Office of Education has selected Ms. Rebecca Rosales to be interim superintendent of the Dixie School District. She says that Ms. Rosales' contract will come before the Board at the June 4th meeting.

3.4 Public Comment on Items in the Open Session Agenda

Speaker one decides to speak later in the agenda.

4.0 Consent Agenda

Items on the Consent agenda:

- Minutes 4-16-19 and 4-23-19
- Certificated Personnel New Hires and Updates
- Classified Personnel: Updates, Retirement and Summer Supplemental
- Classified Job Description: Instructional Specialist
- Dixie Elementary School Lighting Modernization - Notice of Completion
- Certification of Monthly Payroll Order and Bills

Motion: Ms. Nguyen motions to approve the consent agenda

Second: Ms. Glickman seconds

Vote: All voted in favor of approving the items on the consent agenda. (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

5.0 Announcements and Special Items

Tedd Breece, Kristy Treewater and Derek Lecy help present awards to the Miller Creek winners of : The Marin County Speech Tournament, Odyssey of the Mind and the Marin County Secondary Science Fair.

Superintendent Yamashiro presents his Superintendent's report to the board regarding the beginning of Walker Creek, Golden Bell Winners and the hard work of staff.

5.5 Action – Recognize and Receive Donation from the Marin Community Foundation Regarding District Name Change

Superintendent Yamashiro says that the money from Marin Community Foundation has been deposited. Ms. Michel Chief Business Officer shares that the name change has its own account so we can track the flow of money. Additionally, if the district should get other donations for the purpose of name change those can be tracked as well.

Motion: Ms. Hutchinson motions to recognize and receive donation from Marin Community Foundation.

Second: Ms. Nguyen seconds

Vote: All voted in favor of recognizing and receiving the donation from the Marin Community Foundation. (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

5.6 Site Naming Advisory Committee for Dixie Elementary

The Trustees discussed and decided on this proposal for the Dixie School Naming Advisory Committee:

To: The Dixie Board of Trustees

From: Dr. Jason Yamashiro

RE: Dixie Elementary School Naming Committee Proposal

SCHOOL NAMING ADVISORY COMMITTEE MISSION STATEMENT

The School Naming Advisory Committee will deliver three to five school name options to the Board of Trustees no later than June 25th, 2019.

SCHOOL NAMING ADVISORY COMMITTEE DIRECTIONS

The School Naming Advisory Committee will do outreach to community organizations to solicit new name ideas and collect new name ideas from the Dixie Elementary School community. The School Naming Advisory Committee will evaluate all new school name ideas using criteria determined by the Dixie Board of Trustees on March 19th, 2019. All media inquiries will be sent to the Dixie Board of Trustees President.

SCHOOL NAMING ADVISORY COMMITTEE MEMBERSHIP

The School Naming Advisory Committee will be comprised of seven members. The principal of Dixie Elementary School will be the chair of the Committee and will, in consultation with the superintendent, appoint the other members of the committee: two community members with children currently attending Dixie Elementary School, two Dixie Elementary School staff members and two members of the community without children currently attending Dixie Elementary school, but who reside within the attendance boundaries for Dixie Elementary school. In addition, the principal may create a separate subcommittee of current Dixie Elementary School students at his discretion.

ADVISORY GROUP TIMELINE

The School Naming Advisory Committee will work from May 15, 2019 - June 25th, 2019.

Motion: Ms. Nguyen motions to approve the above Dixie Elementary School Naming Committee Proposal.

Second: Ms. Hutchinson seconds

Vote: All voted in favor of approving the above committee proposal. (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

5.8 Information and Discussion: Allergy Protocol

Ms. Elizabeth McDermott presents the board with an Allergy Protocol developed in the Health and Wellness Committee. The Board asks that Dr. Yamashiro work with legal and the Health and Wellness Committee and come up with best practices for this issue and bring it back to the Board at a later date.

6.1 DTA Report

Ms. Tara Costello presents the Dixie Teachers Association report to the board. Ms. Costello announces that she will continue as DTA president next year.

6.2 Classified 12 month employees 2019/20 Work Days

Motion: Ms. Glickman moves to adopt option #1 One non-work day 12/23/2019 and one non-work day 4/6/2020

Second: Ms. Chacko Seconds

Vote: All voted in favor of adoption option #1 One non-work day 12/23/2019 and one non-work day 4/6/2020 (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

7.1 Discussion and Possible Action: Board Target for the Reserve

The Trustees discuss creating a policy with a target number for the reserve. The Board asks Dr. Yamashiro to work with Ms. Michel and bring back a recommendation for a reserve target and a time line.

Motion: Ms. Nguyen motions to move item 10.1 public comment on items not on the agenda up.

Second: Ms. Glickman seconds

Vote: All voted in favor of moving item 10.1 up on the agenda. (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

Speaker one proposes a name for the district and reasoning for his proposal.

Speaker two asks the board to stand against the efforts to recall Ms. Glickman.

Speaker three proposes adding curriculum and professional development on race and equity.

7.2 Transportation Report

Ms. Michel presented a report on the transportation expenses, ridership and income within the district. She shared that the District is subsidizing the transportation program. The board asks Dr. Yamashiro and Ms. Michel to bring back an analysis of how the operation costs for transportation have increased since year 11/12.

Mr. Honsberger adjourns for a 5 minute break at 10:03

Mr. Honsberger calls the meeting back to order at 10:10. All Trustees are present.

Motion: Ms. Chacko asks that we bring 9.1 Discussion and possible policy adoption regarding minutes forward on the agenda.

Second: Ms Hutchinson seconds

Vote: All voted in favor of moving item 9.1 up on the agenda. (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

9.1 Discussion and Possible Policy Adoption Regarding Minutes

Mr. Martinez (Attorney) says that the minutes should contain actions and votes of the Board, start and stop times, which of the Board members are present and if there is a quorum. The law doesn't require a recording of the back and forth discussion or an audio recording of the meeting. The Board asks that the policy regarding minutes be changed according to Dr. Yamashiro's memo and posted on line and decides to discuss the audio portion at a later meeting.

Motion: Ms. Glickman motions to approve Board Bylaw 9346 with the change indicated in Dr. Yamashiro's memo.

Second: Ms. Nguyen seconds

Vote: All voted in favor of approving the amended Board Bylaw 9346 (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

8.1 School Plan for Student Achievement

The Board discusses the late hour and decides they would like to have this item be added to the first meeting in June. They would like to have a short (5 minute) presentation on each school site.

11.1 Community Activities

Ms. Glickman asks Ms. Neville to create a calendar of community activities, things outside of the district. Ms. Neville agrees to create the calendar and share it with the Trustees.

11.3 Identification of Items for Future Agenda

The Trustees agree that they would like to have site plans, transportation and a board policy on reserve on the next agenda.

12. Adjournment

Motion to Adjourn: Ms. Glickman

Second: Ms. Nguyen

All Vote to adjourn the meeting: (5:0 Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

With no further business to discuss, Mr. Honsberger adjourns the meeting at 10:23pm

Respectfully Submitted for Board Approval:

Dr. Jason Yamashiro, Superintendent

