

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

DIXIE SCHOOL DISTRICT

June 4, 2019

District Office

380 Nova Albion Way

San Rafael, CA

94903

Closed Session: 5:00

Open Session: 6:00

Attendance

Trustees:

Brad Honsberger

Alissa Chacko

Marnie Glickman

Megan Hutchinson

Brooks Nguyen

Administrators

Dr. Jason Yamashiro - Superintendent

Tanya Michel – Chief Business Officer

Will Anderson – Principal Dixie Elementary

Kristy Treewater – Principal Miller Creek Middle School

Elizabeth Foehr - Principal Vallecito

1.1 Call to Order

The closed session of the Board of Trustees of the Dixie School District was called to order by Mr. Honsberger at 5:00 at the Dixie School District Office. A quorum was present.

2.1 Public Comment on Items on the Closed Session Agenda

None

2.3 Recess to Closed Session to Consider and/or Take Action Upon Any Item on the Closed Session Agenda

Call Meeting to Order

The regular meeting of the Board of Trustees of the Dixie School District was called to order by Mr. Honsberger at 6:04 at The Dixie School District Office. A quorum was present.

3.1 Pledge of Allegiance/Patriotic Salute

The pledge of Allegiance was led by students James and Daniel

3.2 Announcement of Any Reportable Action Taken In Closed Session

None

3.3 Approval of Open Session Agenda

Motion: Ms. Hutchinson motioned to approve the open session agenda

Second: Ms. Glickman

Vote: All vote in favor of approving the open session agenda (5:0). (Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

Motion: Ms. Chacko motions to move public comment to 4.4 on the agenda

Second: Ms. Hutchinson

4.1 Recognition of the Elementary Science Fair Winners

Winners of the 2018/19 Marin County Elementary Science Fair are presented with certificates and congratulated by their principals.

4.2 Special Recognition of Retiring District Staff

District retirees are presented with plaques and flowers.

Can Do honored people who are transitioning off of the Can Do board.

4.3 RECESS TO RECEPTION

Mr. Honsberger called the meeting back to session at 7:08

4.4 Public Comment on Items in the Open Session Agenda

Speaker #1 was from CSBA. He encouraged the board to consider CSBA's services for rewriting governance policies.

Speaker #2 Told the board about the Brown Act

Speaker #3 says he thinks the name change is detracting from the time needed to lead the students well. He says his child is being bullied at school and the policy regarding

bullying is in effective because many students who are being bullied won't report the people we are bullying them.

5 Approval of the Consent Agenda

Motion: Ms. Nguyen motions to remove item 5.6 for revision.

Motion: Ms. Chacko motions to pull 5.4, 5.5 and 5.7 for discussion

Motion: Ms. Hutchinson motions to remove 5.3 for discussion

Motion: Ms. Chacko motions to approve items 5.1, 5.2, 5.8, 5.9, and 5.10 on the consent agenda.

Second: Ms. Nguyen seconds

Vote: All vote in favor 5:0 of approving 5.1 (Minutes), 5.2 (Certificated Personnel), 5.8 (Payroll and Bills), 5.9 (Contracts for Special Education) and 5.10 (acceptance of Gift and authorization to send a letter of appreciation) on the consent agenda.

(Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

5.3 Classified Personnel: New Hires and Summer School

Ms. Hutchinson asks if Ms. Nation's job will be filled.

Dr. Yamashiro says that the job will be posted and the recommendation for new hire will appear on a later board item.

5.4 Certificated Staffing for Summer 2019

Ms. Chacko asks about where the funding for ESY and Summer School comes from.

Dr. Yamashiro says that the district received a grant that will pay for Summer Bridge and ESY is covered by Special Ed.

5.5 Agreement from MCOE for Interim Superintendent and Additional Support Ms. Kate Lane from CBO from MCOE is present to answer questions regarding the contract in 5.5.

Ms. Hutchinson asks how support will be provided.

Ms. Lane responds that Becky Rosales will provide Interim Superintendent services at .8 FTE. MCOE will be billing out monthly or quarterly and this should cover the year.

The contract for support services have a not to exceed amount. It is as needed.

5.6 Agreements: Aeries SIS, Dude solutions, Frontline Technologies, School Innovations and Achievement

Dr. Yamashiro explains that these are contracts we use throughout the year. Aeries will need to be pulled because there is an item on the quote we don't need.

5.7 Greystone Change Order

Ms. Hutchinson asks how the costs went up.

Dr. Yamashiro explains that there were some things that we had to add after the fact that were not in the initial bid.

The board asks that the change order justification for item 5.7 be modified to show the funding source is the Bond Fund.

Motion: Ms. Glickman motions to approve items 5.3, 5.4, 5.5, 5.6 and 5.7

Second: Ms. Nguyen seconds the motion

Vote: All vote in favor 5:0 of approving 5.3 Classified Personnel: New Hires and Summer School, 5.4 Certificated staffing for Summer, 5.5 Agreement from MCOE for Interim Superintendent and Additional Support, 5.6 Agreements from Dude Solutions, Front Line Technologies and School Innovations and Achievement, 5.7 Greystone Change Order (Honsberger, Chacko, Glickman, Hutchinson, Nguyen)

Motion: Ms. Chacko motions that they move item 6.2 CanDo update to 6.1 on the agenda

6.1 Can Do Update

Renee Surcouf provided an update of CanDo! Fund raising activities for the year.

Ms. Glickman asks if there is a way for parents to learn about CanDo! Updates. Ms.

Surcouf says that the budget and various campaigns are on the Can Do website.

Ms. Glickman says she would like a review from the Dixie Education Foundation.

6.2 Announcements and Superintendent's Report

Dr. Yamashiro presents his Superintendent's report. He gave a statement regarding the parcel tax that voters passed on May 8, 2018. He confirms that there will be a 3% annual increase.

6.3 Update on Naming Committee

Dr. Yamashiro provided an update on the school site naming committee and the district naming committee. He thanks Laura Trahan and Beth Kradepohl for their work as facilitators of the District naming committee.

7.1 Discussion and Possible Action: Single Plan for Student Achievement Presentation

Ms. Treewater and Ms. Foehr present the single plan for student achievement for Miller Creek, Dixie, Vallecito and Mary Silveira. Ms. Treewater highlighted a focus on collecting and using meaningful data to drive instruction.

Motion: Ms. Glickman motions that the board approve the Single Plan for Student Achievement for all school sites.

Ms. Chacko seconds

Vote: All vote in favor of approving the Single Plan for Student Achievement for all School Sites. 5:0 (Chacko, Glickman, Honsberger, Nguyen, Hutchinson)

7.2 The Public Hearing for LCAP

Mr. Honsberger opens the public hearing at 8:18. There are no public comments.

7.3 Close Public Hearing

The public hearing is closed at 8:19.

7.4 Discussion Only: Preliminary Local Control Accountability Plan for 2019-20

Dr. Yamashiro presents an overview of the LCAP including a timeline.

8.1 Dixie Teacher's Association DTA Report

There is no formal report from DTA for this meeting

8.2 Discussion and Possible Action, Pending Ratification by DTA: Regarding Compensation for Extra Weekly First and Last Class

Motion: Ms. Glickman motions to approve the memorandum of understanding with the DTA regarding compensation for extra weekly first and last class.

Second: Ms. Hutchinson seconds

Vote: 5:0 All in Favor of the MOU (Chacko, Glickman, Honsberger, Nguyen, Hutchinson)

8.3 Discussion and Possible Action, Pending Ratification by DTA: Memo of Understanding with DTA Regarding Construction Related Moves of Classrooms

Ms. Chacko asks if the total cost of this MOU is known. Dr. Yamashiro responds that it will be around \$25,000.

Motion: Ms. Chacko motions to approve the memorandum of understanding with DTA regarding construction related moves of classrooms.

Second: Ms. Hutchinson seconds

Vote: 5:0 All in Favor of the MOU (Chacko, Glickman, Honsberger, Nguyen, Hutchinson)

Ms. Chacko motions to move 9.2 to 9.1 to accommodate Mr. Ferranti

Ms. Glickman seconds

9.1 Discussion and Possible Action: Authorize Superintendent to Approve GMP for Miller Creek Project

Dr. Yamashiro explains that this gives the Superintendent authority to award the contract when everything is ready to move forward.

Mr. Honsberger explains that this is critical timing issue. The board is giving authority that when the last bus leaves the school site, the contractors can start the backhoes. The time schedule of the Miller Creek project is very tight. Since we aren't meeting as a board they would be authorizing the Superintendent to approve.

Dr. Yamashiro explains that it is pending DSA approval. There has been a flood of projects coming in thru the DSA. We believe right when we get approval to start, we need to be ready to go.

Mr. Honsberger asks Mr. Ferranti if we are working from tight timelines from a construction perspective.

Mr. Ferranti answers that we are.

Mr. Honsberger asks if there is anything we can do on our end to facilitate.

Mr. Ferranti says that is being done. Movers are in place, contractors are ready and waiting for the DSA approval.

Ms. Chacko asks how much wiggle room we have. Might it delay the start of school.

Mr. Ferranti says if they can start one week after school ends , they are confident they can get it done.

Dr. Yamashiro explains that this is the last project with the bond and the money is really tight. If they wait, costs could very likely go up on the project. Dixie Education Foundation approved \$120,000 to support science classrooms. However, the board should be aware that the finishing costs may need to come from somewhere else. It may be a few hundred thousand over. By the fall we will have a timeline of when we are getting money from the state.

Ms. Glickman asks if the mission of Dixie Education Foundation is to fund upgrades to facilities.

Dr. Yamashiro answers that it is.

Motion: Ms. Glickman motions to authorize Superintendent to Approve GMP for Miller Creek Project.

Second: Ms. Hutchinson seconds

Vote: 5:0 all vote in favor (Chacko, Glickman, Honsberger, Nguyen, Hutchinson)

9.2 Discussion and Possible Action: Transportation Fee Proposal

The board asks Dr. Yamashiro to start a committee in August and report back to the Board in the fall.

10.1 Discussion and possible Action: Agreement to Reimburse the Marin County Office of Education for Half of the Total Costs of Services to be Rendered by Dr. Thomas Alsbury Subject to the Balanced Governance Solutions Agreement Between the County and Dr. Alsbury.

Ms. Glickman expresses concern that the policies created by Dr. Alsbury may need to be reviewed by legal, some may be trademarked and asks for references from previous clients.

Bob Tuerck from the CSBA gives the board an information packet regarding CSBA's policy and governance services. Mr. Tuerck says that the CSBA can provide a workshop to help the board review and update their policies for around \$8000. And they can work on the price if needed.

The board agrees to have the policy subcommittee research both options including costs, any legal work needed to bring policies to California standards, and references and bring their findings back to the board.

10.2 Community Activities

Can Do board meeting

Can do Play

10.3 Meetings Attended

Golden Bell

Excellence in Education

Consistent Achiever

10.4 Identification of Items for Future Agenda

-The public hearing for LCAP and Budget will be on June 24th

-The second meeting for adoption of LCAP and Budget will be on June 25th-

-Ms. Glickman requests an annual report from Dixie Education Foundation

11.1 Public Comment on Items not Specified on the agenda

Speaker #1 asks the board to increase retiree health care to keep up with the cost of increasing health care costs.

Speaker #2 presents the board with a letter. She asks the board for more information about the Dixie Education Foundation by the end of the 2018/19 school year ie who is on the board, when do they meet, where do they meet, records to show what they have funded for the district and how the district reflects the money flow in and out.

Speaker #3 says the Marnie Glickman recall will not cost the district money. They won't put the cost burden on the district.

12. Adjournment

Motion: Ms. Hutchinson motions to adjourn the meeting at 10:05

Second: Ms. Nguyen seconds

With no further business to discuss Mr. Honsberger adjourns at 10:05

Respectfully Submitted for Your Consideration

Dr. Jason Yamashiro