

DIXIE SCHOOL DISTRICT

Business Services Administration

Special Meeting

July 23, 2019

To: Becky Rosales, Interim Superintendent

Subject: Approval of Proposal for CEQA Services to Amend Notice of Exemption

Agenda Item:

Approval of Grassetti Environmental Consulting for CEQA Services for work associated with the District's Measure C Miller Creek Middle School Modernization Project.

Summary:

The Miller Creek Middle School Modernization Project requires determination of CEQA compliance. On January 23, 2019 a Notice of Exemption was filed for the Miller Creek Middle School Project. An amended notice is required to be filed. On July 1, 2019, a proposal was received from Grassetti Environmental Consulting. The proposal was evaluated by administration and Greystone West, the District's construction manager.

Grassetti Environmental Consulting's proposal cost is \$800.00, and they are more than qualified to provide services on the Miller Creek Middle School Modernization Project.

Fiscal Impact:

All proceeds will be paid for by the District's Measure C Bond proceeds so there is no fiscal impact to the District's General Fund.

Recommendation:

It is recommended by District administration that the Board of Trustees approve Grassetti Environmental Consulting's proposal.

Attachments:

Grassetti Environmental Consulting Proposal



Dr. Jason Yamashiro
Superintendent
Dixie School District
380 Nova Albion Way
San Rafael CA

July 1, 2019

SUBJECT: PROPOSAL TO UPDATE CEQA DOCUMENTATION FOR REVISED MILLER MIDDLE SCHOOL MODERNIZATION PROJECT

Dear Dr. Yamashiro;

I would be pleased to update the CEQA documentation for the Miller Middle School Modernization Project to reflect the revised classroom locations. As with the original project, the work may qualify for exemption under CEQA Categorical Exemptions, Classes 2 and/or 14, which consist of reconstruction and minor additions to existing schools, assuming no exceptions to the exemptions apply.

Therefore, I propose to complete the following tasks.

- Review project site plans, review published information, and school capacity data to determine if the Class 2 and/or 14 Categorical Exemptions still apply (and no exceptions to the exemptions apply).
- Assuming the revised project qualifies for the one or more of the Exemptions, prepare the standard Notice of Exemption form (electronic copy) for the District's posting at the County Clerk's office. This will be accompanied by an updated memo summarizing my findings

I estimate that this task will require approximately 5 hours of consulting time per school, to be performed on a time-and-materials basis at a rate of \$160/hr., plus expenses, with a ceiling of \$800. This ceiling will not be exceeded without your prior authorization. Direct expenses will be billed at cost. Work will be billed monthly and payment is due within thirty days of receipt of invoice. Please contact me at (510) 849-2354 if you have any questions regarding this proposal.

Sincerely;

Richard Grassetti
Principal