

**TERMS OF AGREEMENT  
PUBLIC SCHOOL DISTRICTS  
Intern Teaching****CalStateTEACH and Dixie Elementary School District 2016-2019**

About CalStateTEACH: CalStateTEACH is a multiple subject credential program of the California State University. Its goal is to prepare creative, collaborative, and reflective teachers for California's future. It offers an Intern, as well as, a Student Teaching option and is managed through Regional Centers located on the following CSU campuses: Fresno, Los Angeles, and Monterey Bay.

***Purpose of the Agreement:***

To engage Dixie Elementary School District and CalStateTEACH in a partnership to provide support for the preparation of CalStateTEACH intern candidates in the District. This partnership will be concentrated in the activities of three individuals: the CalStateTEACH candidate, the faculty representative of the CSU, hereinafter referred to as the assigned Faculty, and a mentor teacher from the school, hereinafter referred to as the School Site Mentor. CalStateTEACH does not demand or require any exclusive arrangement with the District. The District is obligated only to provide appropriate support for CalStateTEACH candidates and staff to reach the common goal of placing fully credentialed teachers in California classrooms. The partners acknowledge they are equally responsible to establish a system of support and supervision that meets the standards established by the California Commission on Teacher Credentialing.

***Overview of this Agreement:***

CalStateTEACH agrees to provide multiple subject credential coursework and university supervision for each participating candidate, and the District agrees to provide intern candidates with a School Site Mentor and appropriate support.

***CalStateTEACH agrees to do the following:***

1. Give highest priority in admissions to qualified applicants whom the District wishes to offer positions as multiple subject teachers.
2. Cooperate to the fullest extent possible to assist the School and District to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing interns in an unobtrusive, efficient and supportive manner.
3. Provide each candidate with a high quality program of study which integrates program assignments with the candidate's classroom teaching.
4. Establish a Central Advisory Board for the CalStateTEACH program and encourage the District to participate on the Board.
5. Provide each candidate with an assigned CalStateTEACH faculty member who will make regular visits to the classroom, evaluate lessons and give specific feedback, confer with the principal and staff as needed, and act as program advisor.
6. Provide orientation materials to both the School Site Mentor and the principal.
7. Communicate regularly with the principal and the School Site Mentor, as well as provide the opportunity for them to give feedback on any aspect of the program and staff.



8. Provide an on-going, faculty-facilitated online forum for all candidates in group, with regular opportunities for discussion, problem solving, peer interaction and access to the assigned Faculty member.
9. Assist District candidates in processes related to enrollment, financial aid, and credential application, including applying for the CalStateTEACH Intern Credential through the CSU lead campus.
10. CalStateTEACH will no longer receive state intern grant funding; therefore, we are no longer able to provide a site mentor stipend.

***The School and District agree to do the following:***

1. Nominate a fully credentialed teacher with at least 3 years teaching experience and authorization to work with English learners to serve as a School Site Mentor for each participating intern candidate. This should be a current elementary teacher in the school. In cases where an appropriate individual is not available, a retired teacher may be considered.
2. Ensure that the School Site Mentor has sufficient opportunity to observe, coach and guide the candidate. (Approximately two hours per week will be needed, one hour of which should be in direct classroom observation or modeling during the candidate's teaching day.)
3. Upon the request of the assigned CalStateTEACH faculty, assure the participation of the school principal in specific candidate progress reviews or evaluations.
4. Provide additional resources, such as staff development, exemplary classroom observations, and additional mentoring, as needed to promote the success of candidates in difficult assignments.
5. Ensure that each candidate has access to technological resources available at the school site.
6. Assume the financial responsibility for providing site mentor support since CalStateTEACH no longer has intern grant funding.

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Signature of School Principal, District Superintendent  
or Authorized Representative

\_\_\_\_\_  
Signature of the CalStateTEACH Regional Director

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
4/8/16  
Date Signed